

reference guide

Student Org Funding

UCSF

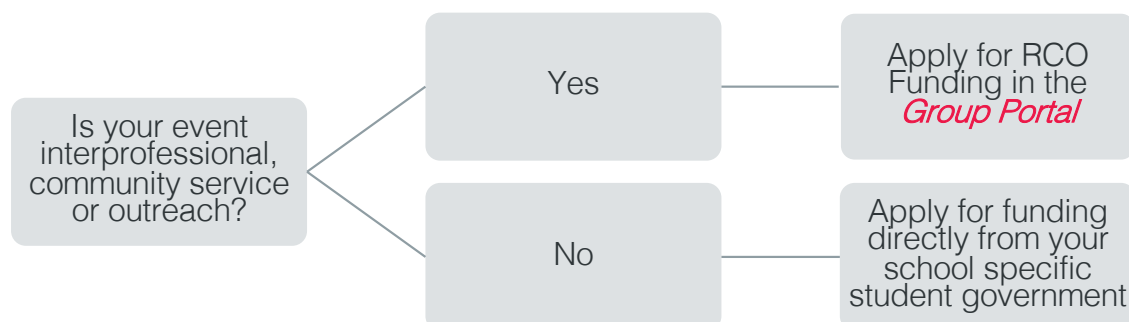
Student organizations may generate funds by:

- (1) applying for campus and student government funding
- (2) asking members to pay dues
- (3) applying for grants
- (4) finding sponsors or partners
- (5) raising money through fundraising campaigns

In order to be eligible for campus or student government funding, or to claim non-profit status for fundraising, organizations **must be registered** with Student Life.

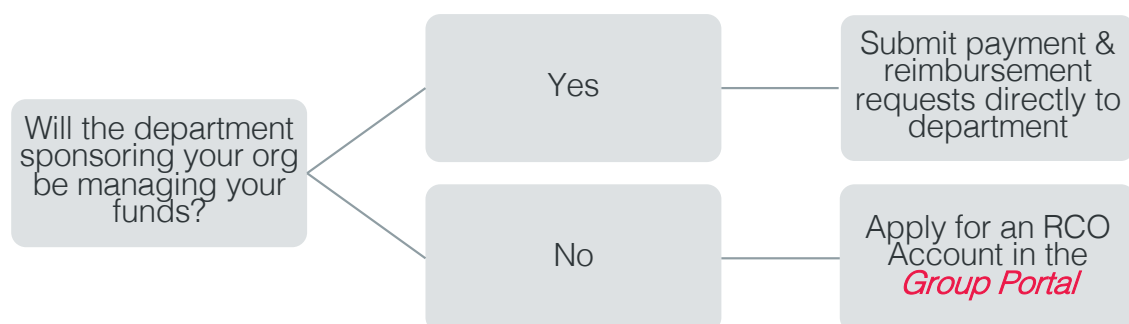
Apply for Funding.

Student organizations may learn more about applying for campus and student government funds by reviewing the **RCO Funding Guidelines**.



Request Department Sponsorship.

Student organizations may solicit campus departments for sponsorship.



For questions, please contact **studentlife@ucsf.edu**.

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Collect Organization Dues.

Student organizations may collect dues from its members to use for organization operations and events.

Fundraise Donations.

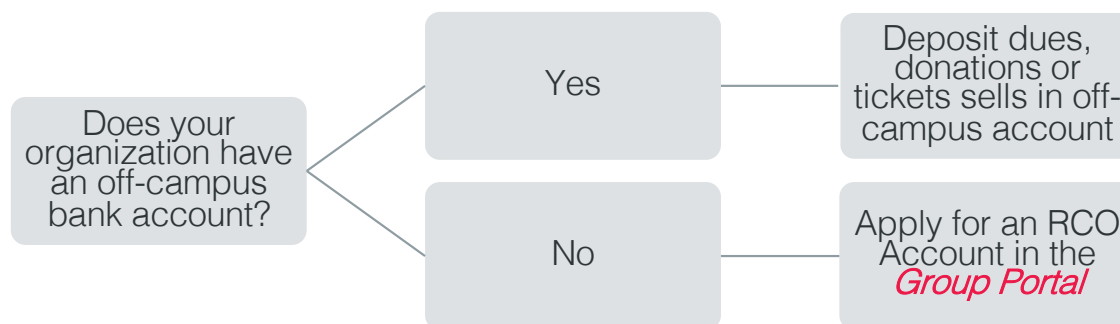
Student organizations may fundraise to support its organization operations or to support a charity of its choice. All fundraising activities must be preapproved by submitting an event request in the *Group Portal*.

If a donor is requesting proof of nonprofit status or a Tax ID number in exchange for their donation, please submit a Tax ID request in the *Group Portal*.

Sell Tickets for Organization Event.

Student organizations may sell event tickets to support the cost of an event as well as fundraise for its organization. All fundraising activities must be preapproved by submitting an event request in the *Group Portal*.

Ticket sells may be used as a fundraiser as long as the event is not funded by campus or student government funding.



Additional Resources.

[RCO Funding Guidelines](#) | [TAX ID Request Form](#) | [RCO Accounting Request Form](#)¹

¹. Accounting resources for student organizations are limited. Groups must have an initial deposit/department sponsorship totaling \$2,500. Deposits/transfers limited to 6 per year. All funds must be utilized by the end of the fiscal year they are deposited. Remaining funds will be forfeited and redistributed to RCOs through central RCO Funding.